Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI MAHANTH SATANAND GIRI COLLEGE**
Name of the head of the Institution	**Dr. Vijay Shankar Rai**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+919546152014**
Mobile no.	**7888515947**
Registered Email	**principalsmsg1970@gmail.com**
Alternate Email	**smsgprincipal1970@gmail.com**
Address	**Sherghati, Gaya, Bihar**
City/Town	**Sherghati**
State/UT	**Bihar**
Pincode	**824211**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Madan Mohan Sharma**
Phone no/Alternate Phone no.	**+919546152014**
Mobile no.	**7888515947**
Registered Email	**principalsmsg1970@gmail.com**
Alternate Email	**smsgprincipal1970@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://smsgcollege.org/smsg_agar_report_2018-19.pdf**

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.19**	**2017**	**30-Mar-2017**	**29-Mar-2022**

6. Date of Establishment of IQAC	**06-Aug-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Provisioning of Reading Room	**26-Sep-2019 1**	**3000**
Constitution of ICT Development Committee	**06-May-2020 1**	**10**
Provisioning of Video Conferencing Hall	**06-May-2020 1**	**70**

Upgradation of Sports Facilities	03-Jan-2020 1	300
Optimum utilisation of ICT Facilities by teachers	03-Jan-2020 1	70
Promoting Eco-friendly measures and making the college a plastic free campus	03-Jan-2020 1	3000
Conduct of sports championships	26-Sep-2019 1	250
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	Grant	UGC	2020 365	3568498
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Provisioning of Reading Room 2. Constitution of ICT Development Committee. 3. Provisioning of Video Conferencing Hall. 4. Upgradation of Sports Facilities. 5. Optimum utilisation of ICT Facilities by teachers. 6. Promoting Ecofriendly measures and making the college a plastic free campus. 7. Conduct of sports championships.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Provisioning of Reading Room	Reading Room provisioned
Constitution of ICT Development Committee	ICT Development Committee Constituted
Provisioning of Video Conferencing Hall	Video Conferencing Hall provisioned
Upgradation of Sports Facilities	Sports Facilities upgraded
Optimum utilisation of ICT Facilities by teachers	Teachers have been advised to utilise the ICT facilities to maximum.
Promoting Eco-friendly measures and making the college a plastic free campus	Eco-friendly measures have been ensured inside the campus area.
Conduct of sports championships	Conducted Boxing championship successfully.

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the three year undergraduate curricula as prepared by Magadh University, Bodh-Gaya, of which it is a constituent unit. The shortage of teaching staff and the low teacher to student ratio are serious drawbacks,

but the college strives to provide quality education within its limited means. The college library stores syllabus-oriented textbooks as well as reference books for all sixteen departments currently operating in it. Students are encouraged to make use of the collection available in the library. The library also provides a spacious reading room and access to Smart classrooms are used to deliver audio-visual lessons to make the classes more interesting. The college keeps record of all students, including their performance in the university examinations and their participation in extra-curricular activities. Examinations are conducted according to the schedule prepared by Magadh University, Bodh-Gaya.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill

Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
For the whole year, the oral feedbacks were obtained from various stakeholders and were discussed in the IQAC meetings. Based on the outcome of these meetings, those feedbacks were implemented. Some of the implementations are listed here: 1. Upgradation of library facilities 2. Maintenance of the toilets and girls' common room 3. Promotion of sport and cultural activities 4. Upgradation of the smart class by digitization and automation 5. Peaceful conduct of Student Union Election based on Lyngdoh committee recommendation

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	160	160	160
BSc	Mathematics	162	128	128
BA	Philosophy	160	49	49
BSc	Botany	128	106	106
BA	Psychology	160	152	152
BA	Political Science	160	97	97
BA	English	160	43	43
BSc	Physics	167	128	128
BA	Sanskrit	128	4	4
BA	Geography	209	160	160
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3645	0	15	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

15	7	5	5	5	2

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Nil

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3645	15	1:243

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	15	19	5	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nill	Nil
2020	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	3	26/05/2020	24/06/2020
BSc	B.Sc	3	26/05/2020	24/06/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Nil

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This College follows the academic calendar prepared by the parent university. Hence a separate academic calendar not prepared.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

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http://smsgcollege.org/pages.php?Url=program-outcomes

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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA (History)	BA	History	54	46	85.18
B.Sc (Mathematics)	BSc	Mathematics	75	69	92
BA (Philosophy)	BA	Philosophy	42	38	90.48
B.Sc (Botany)	BSc	Botany	49	43	87.76
BA (Psychology)	BA	Psychology	94	88	93.62
BA (Political Science)	BA	Political Science	71	68	95.77
BA (English)	BA	English	20	16	80
B.Sc (Physics)	BSc	Physics	120	112	93.33
BA (Sanskrit)	BA	Sanskrit	3	3	100
BA (Geography)	BA	Geography	120	108	90

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2.7 – Student Satisfaction Survey

 2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://docs.google.com/forms/d/e/1FAIpQLSdilWMQtsgaUX3g4gP9wdEXYVSdHPjVI7AdD zSqYe1rQshO8A/viewform

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

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3.2 – Innovation Ecosystem

 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	0	0

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	Nil

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

			students/teachers participated under MoUs
Nil	Nill	Nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LibSys	Fully	Nil	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15556	3953535	168	33600	15724	3987135
Journals	2656	28078	0	0	2656	28078

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	72	69	0	0	0	3	0	20	0
Added	0	0	0	0	0	0	0	0	0
Total	72	69	0	0	0	3	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)
20 MBPS/ GBPS

4.3.3 – Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.15	0.15	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The laboratories of the various departments of the science section and the department of Geography are used to hold classes on a regular basis. The college library offers assistance to students from all streams and plays a crucial role in quality control among students in face of a debilitating scarcity of teaching faculty members. Computers have been installed in the Accounts section, the offices of the departments, the library, and the examination section. Besides, several computers are installed in the BCA section which provides undergraduate courses on BCA, BBA, and BLIS, all of which require extensive use of computers for both teachers and students. As far as classrooms are concerned, the college has a total of ten classrooms with necessities such as benches and white boards, and it has turned five of these into smart classrooms equipped with a display screen and a projector each. Apart from this, the Madan Mohan Malviya Hall is equipped with a display board and a projector of its own. In order to maintain these classrooms and the hall, regular classes are held in each of them. The hall hosts most of the celebratory meets and cultural programmes which take place in the college. The library has a regular supply of books, and besides the college library, there is a subsection of it which is used by the students enrolled in the vocational courses. The college campus has a playground and a well-maintained garden. Both of these are important for maintaining environmental awareness among college employees as well as students.

http://smsgcollege.org/pages.php?Url=procedures-and-policies

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	0	0
b)International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	0	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Nil	Nil	Nill

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Nil

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For proper functioning of the different sections of the college, workload has been divided into groups, cells, committees, and councils. In this connection, admissions to both Intermediate and Degree I, II, and III sections in the faculties of Arts and Science are supervised strictly to ensure efficiency. For verification of the admission forms and sorting of the list according to the number of available seats, several groups of teachers are formed. These groups consider categories like SC, ST, OBC as well as other important fields including gender and disability. All these categories are included among the number of students to be admitted, in the way specified by the existing norms of reservation. Registration forms and examination forms in both faculties are verified before submission with an eye to avoiding errors. The Examination Department is in charge of conducting examinations and issuing mark sheets, and is run by the Controller of Examinations and the Assistant Controller of Examinations, who are assisted by clerks and grade IV staff. Apart from these major sections, there are committees to manage fields such as Sports, the Library, N. S. S., Students' Scholarship, Planning, Gardening and Beautification, Debating and Cultural Programmes, the College Magazine, Academic Tours, prevention of Ragging, and the Women's Harassment Cell.

Teachers and non-teaching staff alike participate in the management of these activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The recent process of online admissions through the OFSS portal has centralised most of the process however, the registering of students in their respective departmental attendance registers is done by the teachers. Every year after the completion of the online admission process, the college starts its implementation in all departments. The head of every department presides over the admissions to his own department and prepares a selection list based on the list of marks obtained by the examinees who have opted for online admission in the college.
Human Resource Management	Besides developing skills directly related to education, the college also focuses on the development of the students' soft skills, which may be included in the field of Human Resource Management. Under the National Service Scheme (NSS), programmes are held to augment awareness about social issues such as environmental pollution, AIDS awareness, gender sensitization, etc. Scholarships are awarded to students from financially challenging backgrounds. Students' Credit Card system has been inaugurated to further ease the difficulties faced by the students in their studies.
Library, ICT and Physical Infrastructure / Instrumentation	The ICT facilities of the college include computers in the departmental offices as well as the computer rooms of the vocational courses. Free wifi has been enabled inside the college campus which is accessible to all students and teaching and non-teaching staff in the college, with a unique user id and password being assigned to each of them. Power-point presentations are prepared by teachers to illustrate topics difficult to grasp, and students are encouraged to utilize the facilities being offered by the college. The college library issues

	textbooks, reference books and additional books of interest.
Examination and Evaluation	Class test is conducted at the end of each paper. The score of class test is considered for the eligibility for final university examinations
Teaching and Learning	Classes are held regularly on the available working days and teachers attempt to finish syllabi in time. All the heads of the department in consultation with their faculty members prepare a lesson plan with an academic calendar before the commencement of the session. It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to maintain. The copy of the syllabus is distributed to the respective teachers. Every teacher draws his / her teaching plan broadly taking into consideration the ability of his/ her students.
Curriculum Development	The college follows the undergraduate curricula prepared by Magadh University, Bodh-Gaya. The teaching faculty stay in touch with their counterparts in the respective departments in the university and participate in periodical discussions on the possible areas for improvement in the syllabus

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Available
Student Admission and Support	Available
Examination	Available
Administration	Available

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants

development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers Union Fund	Employee Welfare Fund	Various Scholarships, Student Credit Card

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NA

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	College Inspector from Magadh University	Yes	Academic Council of College
Administrative	Yes	Registrar	Yes	Steering

| | | from Magadh University | | | Committee |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Parent Teacher meetings 2. Parent feedbacks 3. Increase in the student's participation in college

6.5.3 – Development programmes for support staff (at least three)

Environmental awareness, Use of new technologies, Harmonious environment among the staffs

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Environmental Awareness Programme Cleanliness Drive Women's Safety Programme Upgradation of Library and smart Classroom Awareness to the students regarding Wi-Fi Facility of the college

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Provisioning of Reading Room**	**26/09/2019**	**26/09/2019**	**26/09/2019**	**3000**
2020	**Constitution of ICT Development Committee**	**06/05/2020**	**06/05/2020**	**06/05/2020**	**10**
2020	**Provisioning of Video Conferencing Hall**	**06/05/2020**	**06/05/2020**	**06/05/2020**	**70**
2020	**Upgradation of Sports Facilities**	**03/01/2020**	**03/01/2020**	**03/01/2020**	**300**
2020	**Optimum utilisation of ICT Facilities by teachers**	**03/01/2020**	**03/01/2020**	**03/01/2020**	**70**
2020	**Promoting Eco-friendly measures and making the college a**	**03/01/2020**	**03/01/2020**	**03/01/2020**	**3000**

| 2019 | Conduct of sports champ ionships | 26/09/2019 | 26/09/2019 | 26/09/2019 | 250 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	30
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	Nil	Nil	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Nil

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1. Title of the practice: Automation of Examination and Evaluation related processes. 1. Objectives of practice a) timely and transparent publication of internal and external evaluation results, attendance b) update teacher evaluation c) redressal of student grievances if any d) communication between teachers and students e) examination related work 2. Context: While the measurement of learning cannot be adequately measured by the examination system, it is one of the systems available at the moment. Late publication of results, suspicions of result manipulation and not addressing genuine grievances of the students regarding the conduct of exams and publication of results will have a negative impact on the morale of the students and their results. 3. The practice: a. Adequate pre-notice about the date and schedule of tests conducted by the College b. Attendance entered regularly, students can view the same. c. Previous question papers are available in the College website. d. Examination related works are completely automated. e. Timely and transparent publication of internal and external evaluation results, attendance f. Internal marks are uploaded per semester, students can view the same. g. The final results are published and displayed as early as possible to ensure that students have an opportunity to go through them and bring forth complaints if any. h. Students are given the opportunity to evaluate teachers. Teachers can view their evaluation and do necessary rectification in their teaching methodology. i. Through teachers' portal, teachers can share notes and power point presentations with students. 4. Evidence of success: • Students have expressed their satisfaction with the system • The number of pending complaints from students at the end of an academic semester has gone down to negligible for all tests conducted by the departments. • Timely publication of results 5. Problems encountered: All students may not have net connection and access at home 6. Resources required: Lack of space becomes a problem when multiple exams are conducted and results need to be published simultaneously. Best Practice - 2 : The Title of the Practice- Solid Waste Management 1. Goal : This practice aims to create awareness among general public on the importance of effective solid waste management through promoting private sector participation and encouraging reuse of nonbiodegradable wastes. 2. The Context : Waste Management is widely discussed in the present day. There are several issues related to in effective management of solid wastes. Keeping this mind an effort was taken create an awareness on the issue to prevent adverse impacts on man and other living organisms. Students and staff collected the plastics and other e-wastes from the college campus and houses and handed over it to various agencies for recycling. Training was given to produce decors and other articles of use from discarded plastics. 3. Evidence of Success : The school management and the teachers have reported they have advised the student community to deposit their food waste into the bio-bins and waste food management was thus effectively carried out in especially those schools where space is a limiting factor. The plastic and e-wastes that are quite difficult to be managed were collected and distributed to agencies that deal with e-waste management. The skill enhancement course on plastic reuse has enabled the student community to make beautiful products out of worn out plastics thus promoting plastic recycling. 4. Problems Encountered and Resources required : Though a major share of people were interested in effective solid waste management, there are some who neglect the aftermath of inefficient management practices. Hence, creating awareness to those people was a challenge. The residents of apartments were confused as to how the compost can be used as they have no space to carry out organic farming. Though the initiative is a just a beginning, it can bring in remarkable changes especially in an urban locality. An educational institution with a large number of students can play a significant role in preventing unethical waste disposal strategies.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://smsgcollege.org/pages.php?Url=best-practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Established in 1970 by the efforts of 14th Mahanthan sri satananad Giri of bodh Gaya, this college is a premier institution for co-education in the region. it is situated on the N.H – 02,in the sherghati sub-division which consists of Nine Blocks and 27 lacs population with a view to meeting the proper requirements and fulfilling the academic thirst of the students of the locality ,this college has been imparting education to more than 5000 students in various Diploma and Degree courses in different faculties. The location of the college on the bank of Morhar River in the lap of the nature and its quality of teaching, facilities for extra-curricular activities including NSS and sports and availability of big playgrounds inside the campus make it the most desired institution thought out the district. The college is very grateful to Late mahanta Sri jai Ram Giri,Late Mahanta Din dayal Giri,Social Activist Late Ramballabh pd singh (Balababu).Late Yamuna pd singh as well as to the founder teacher and non-teaching employees of the college, the devoted citizen of sherghati,guardians and students for their praiseworthy roles played specially during the primary stages of the college. In the very year of establishment in 1970,MU Granted it affiliation up to Honours levels in Arts and Science faculties .Examination center was allotted to the college in 1971 for the first time.the college was converted into a constituent unit of MU on 29th sept 1980 and was registered under 02(F),12(B) of Ugc in February 1982.The main Building of the college was built in 1984 by the positive attitude of the then V C Late Fahimuddin ahmad late Satyendra Dubey Memorial Science Building and Honesty Tower was inaugurated and handed over to the college on 08th may 2010 by Late Sakil ahmad khan, forever Minister and Advocate, Patna High Court. The Worth of the college was further elevated with the beginning of BCA Honours course in 2009,and the launching of the BBM and BLIS Course in 2012.Besides these, it is a matter of great pride for us that UGC Sponsored free programmers for various competitive Exams, Remedial Coaching For SC,ST,Backward and Minorities, career and Counseling cell and UGC Network Resource Center have also been started in 2010.

Provide the weblink of the institution
http://smsgcollege.org/userfiles/institutional-distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Construction of Language Lab. 2. Timely completion of academic syllabus. 3. Adoption of proper waste management system. 4. Organise more seminars and workshops. 5. Development of Online Admission Portal. 6. Automation and Barcoding of College Library. 7. Submission of AQAR.